

Memo of Understanding

Between

CROWN COLLEGE

and

ANCHOR CHURCH

In recognition of our shared mission and to enhance our mutual abilities to meet the needs of our students, Crown College, a Minnesota non-profit educational institution, whose address is 8700 College View Drive, Saint Bonifacius, Minnesota 55375 (“Crown”), and Anchor Church whose administrative address is PO Box 7439, Tacoma, WA 98417 hereby agree to participate in the Cooperative Initiative on the terms outlined herein.

This Memorandum of Understanding (MOU) sets the terms, conditions, and responsibilities between the two partners in order to execute this initiative.

Statement of Intent

Crown College and Anchor Church desire to come together to provide a pathway for CMA students to receive an online accredited B.S. degree in Global and Cultural Studies or in Christian Ministry.

Background

Crown College background: Crown was founded in 1916 and is a four-year, private Christian college with more than 40 accredited undergraduate and graduate majors. The mission of Crown College is to provide a biblically based education for Christian leadership in The Christian and Missionary Alliance, the church-at-large, and the world.

Anchor Church background: Anchor is a church in Tacoma, WA with the vision of being a community of imperfect Jesus-followers living for the good of Tacoma and the greater South Sound.

Academic Agreements and Terms

Academic Agreement

- 1. Blended Curriculum:** The two institutions will provide for a blended curriculum involving coursework to be completed through Crown Ministry Training Institute, Crown College School of Online Studies, and another regionally accredited institution of higher education. The blended curriculum in this agreement is designed for students seeking to pursue the B.S. in Christian Ministry or the B.S. in Global and Cultural Studies. Students may elect to add second majors or minors to their program of study, but this may lengthen the time that it takes to complete their program of study.

Academic Terms

1. Students will normally complete their first two years of study through Anchor Church (Crown 30 Certificate of 30 credits) and a regionally accredited institution of higher education (General Education Core of 30 credits). During this time, Anchor will advise students to complete general education courses required by their Crown College degree program using the attached advising document (Appendix B).
2. Before their third year of study, Anchor Church students will apply to study in the Crown College School of Online Studies. This application will include transcripts of previous college coursework outside Crown College School of Online Studies and Crown Ministry Training Institute.
3. Students pursuing an undergraduate degree must complete 30 of the last 60 credits of the degree requirements at Crown College. This is in addition to any Crown 30 and practicum credit earned.
4. Students pursuing a graduate degree must complete 24 of the last 36 credits of the degree requirements at Crown College. This is in addition to any Crown 30 and residency credit earned.
5. Students will only receive credit for the Crown 30 coursework and practicum(s) by enrolling in an online degree program and successfully completing one semester of 3 or more credits at Crown College.
6. Eligible students in the B. S. in Christian Ministry degree program may apply to participate in the accelerated M. A. in Christian Studies degree program.
7. Undergraduate students may articulate a maximum of 30 proficiency credits and Crown 30 course credits combined as well as 12 practicum credits through Crown's Launch Practicum program.
8. Graduate students may articulate a maximum of 9 proficiency credits and Crown 30 course credits combined as well as 3 practicum credits through Crown's Launch Residency program.

Academic Responsibilities

CROWN COLLEGE WILL:

1. **Provide Crown 30 Course Series:** The Crown 30 program offers an opportunity for Alliance workers in pursuit of licensure to complete the needed coursework in biblical and theological studies. The Crown 30 Program is designed to be both convenient and affordable.
 - 1.1. Provide the Crown 30 professional development curriculum which includes the designated courses in Appendix A and online course shells to Anchor Church for use in their own setting.
 - 1.2. Issue a Crown 30 Certificate to students who successfully complete the ten specified professional development courses (see Appendix A).
 - 1.3. Apply up to 30 credits of Crown 30 Certificate work toward an online Bachelor's Degree at Crown College for students who successfully complete the ten specified Crown 30 courses with an 80% proficiency rate (see Appendix A) and submit the necessary documentation.
 - 1.4. Apply up to 12 undergraduate practicum or elective credits toward an undergraduate degree at Crown College by taking Launch Church Ministry Practicums 1-4 (3 credits each for up to 4 years).
 - 1.5. Apply up to 3 practicum or elective credits toward an undergraduate degree at Crown College by taking Launch Church Ministry Residency 1.

2. Crown will cooperate with Anchor to provide academic advising during this phase of study. The attached scope and sequence document outlines the courses to be completed during the four years of this blended curriculum (Appendix C).
3. Provide a single point of contact for partnership operations.

ANCHOR CHURCH WILL:

1. Provide qualified instructors who have at least a master's degree in ministry, Bible, or theology for delivery of the content of the Crown 30 courses.
2. Recruit students, schedule on-site professional development courses, and administrate the Anchor Church program through its own personnel.
3. Provide on-site resources to facilitate an environment conducive to classroom learning. This includes, but is not limited to, providing classroom space, furnishings, educational technology, WIFI and printer access for students, and adequate parking. Anchor College is responsible for maintenance, housekeeping, and groundskeeping for Anchor College.
4. Provide a single point of contact for partnership operations.

Marketing and Advertising

CROWN COLLEGE WILL:

1. Provide degree program marketing for all approved programs.
2. Provide Anchor Church with marketing materials and digital files to help them promote their program

ANCHOR CHURCH WILL:

1. Provide Crown College with marketing materials and digital files to promote Anchor Church's program.

Financial Agreement

CROWN COLLEGE WILL:

1. Charge undergraduate students \$150.00 and graduate students \$200.00 for each Crown 30 and practicum course offered by Crown College when facilitated by Anchor. Because this is a non-degree seeking program, no federal or institutional financial aid is available including loans, grants, Crown College scholarships, or tuition discounts.
2. Waive the Crown application fee for all Anchor residency students.
3. Notify Anchor Church of all Crown College School of Online Studies tuition and fees by April for the following academic year. In the event that the Crown College School of Online Studies tuition rate increases or decreases by 5% or more between academic years, both parties will re-evaluate the guaranteed 50% tuition discount package described below in order to maintain the tuition expense and revenue goals associated with this original agreement.
4. Guarantee a 50% tuition discount package to all Anchor Church students participating in the approved undergraduate degree programs provided that they apply for financial aid. Undergraduate Anchor students will receive a financial award package in which the Pell Grant awarded and other Crown institutional scholarships will contribute toward this 50% tuition discount. Crown will then supplement the Pell Grant with a tuition scholarship so that students are guaranteed a 50% tuition

discount package. On occasion, the Federal government may ask students to complete a verification process in order to receive their Pell Grant disbursement. Students who do not complete the verification process will not receive additional scholarships from Crown in order to cover Pell Grant funds which are not disbursed.

5. Provide a 25% Strategic Partner tuition scholarship to staff of Anchor Church who promote Crown Online undergraduate and graduate degree programs that fall outside of the bounds of this agreement. These students must indicate their affiliation with Anchor Church during the application process and complete a Strategic Partner Scholarship application. Students participating in the degree programs associated with this agreement will not be eligible for an additional 25% tuition scholarship.
6. Guarantee a 25% tuition discount for graduate students on academic courses.

STUDENTS WILL:

Be responsible to pay their semester bill before they are allowed to register for their next semester's classes at Crown. The 50% tuition discount package does not apply to Crown 30 courses or to the fifth year of graduate study for students pursuing the accelerated M. A. in Christian Studies.

Accreditation

Crown College has sole responsibility for accreditation matters between Crown College and The Higher Learning Commission (HLC). Anchor Church assumes no responsibility for the present or ongoing accreditation of the online degrees offered by Crown College. If Crown College learns of any issues with the HLC that may affect accreditation, it will notify Anchor Church immediately so there will be no danger of Anchor Church offering misleading information to incoming students. Crown College is not in any way accrediting or able to accredit Anchor Church. Crown 30 courses will only articulate for academic credit into Crown College.

Indemnity

1. Crown agrees to defend, indemnify, and hold Anchor Church and its licensees, assignees, officers, directors, agents, and employees harmless against all costs, expenses, and losses (Including reasonable attorney fees and costs) incurred through claims of third parties against Crown College that may result from any default of Crown College concerning this MOU.
2. Anchor Church agrees to defend, indemnify, and hold Crown College and its licensees, assignees, officers, directors, agents, and employees harmless against all costs, expenses, and losses (Including reasonable attorney fees and costs) incurred through claims of third parties against Anchor Church that may result from any default of Anchor Church concerning this MOU.

Terms of Agreement

1. This agreement shall be effective through June 30, 2024, and may be reviewed, amended, and endorsed thereafter. This agreement may be cancelled, with or without cause, by either party at any time with a 60-day written notice by the canceling party to the other.

2. In the event of a termination, Crown will partner with Anchor Church to facilitate the degree completion for Anchor interns who are currently enrolled through Crown Online as a part of this agreement.

Anchor Church



Susan Bouterse
Pastor of Spiritual Formation

06/27/2022

Date

Crown College



[Fawn McCracken \(Nov 2, 2022 10:35 CDT\)](#)

Dr. Fawn McCracken
Associate VP & Dean of the School of Online Studies and Graduate School

Nov 2, 2022

Date

Appendix A

Crown 30 Course Descriptions

1. **Spiritual Development** Cultivate your personal and corporate formation in Christ with this deep dive into spiritual disciplines and biblically-based soul care. This course focuses on spiritual formation as it relates to personal and corporate identification with Jesus. In addition to addressing biblical principles and spiritual disciplines, you'll be introduced to modern classics in spiritual formation.
2. **Basic Theology I** Survey the doctrines of revelation, inspiration of Scripture, God, creation, mankind and sin. While a variety of theological perspectives are considered, special attention is given to these topics from the standpoint of the Christian and Missionary Alliance.
3. **Biblical Interpretation** Learn to study the Bible for yourself with confidence. You'll gain practical experience in interpreting the Bible in this hands-on course, applying a variety of exegetical strategies to Scripture passages.
4. **Basic Theology II** Study doctrines related to the atonement, Christology, the Holy Spirit, the Church and the Last Things (Eschatology). While a variety of theological perspectives are considered, special attention is given to these topics from the standpoint of the Christian and Missionary Alliance.
5. **Alliance Theology** The course examines the origins, growth and life of the Christian and Missionary Alliance in its historical and theological context. Special attention is paid to the denominations founder, theological emphases, missionary outreach, and international character.
6. **Evangelism + Missions** Develop a biblical philosophy and approach to evangelism and missions to help you live a life that leads others toward Jesus. You'll study the eternal destiny of believers and non-believers, a theology of biblical evangelism and missions, and principles for effectively fulfilling the Great Commission at home and abroad.
7. **Ministry Communication** Explore essential skills for communication the gospel and other biblical truth through a variety of media. You'll study basic principles of exegesis and hermeneutics, strategies for effective communication and preaching, and current media for communication. You'll also formulate your own philosophy and strategy for effective ministry communication.
8. **Leading Across Cultures** Explore concepts of leadership in context of Scripture, especially in intercultural settings. This course will help you develop as an ethical leader who is aware and responsive to the cultural context in which you serve.
9. **Understanding the Old Testament** Develop skills and knowledge for interpreting and applying Old Testament literature in light of its historical context.
10. **Understanding the New Testament** Discover the history and content of the New Testament and learn to interpret it for understanding and daily life application.

The following Crown 30 courses and ministry practicums will fulfill the specified Crown College academic course.

Professional Development Course	Crown Academic Course
Spiritual Development	CM 3520 - Spiritual Formation
Basic Theology I	THE 3522 - Systematic Theology I
Biblical Interpretation	BIB 3520 - Interpreting the Bible
Basic Theology II	THE 3524 - Systematic Theology II
Alliance Theology	THE 431X - Alliance History and Distinctives
Evangelism & Missions	THE 3536 - Theology of Evangelism and Missions
Ministry Communication	CM 4582 - Communication in Ministry
Leading Across Cultures	ICS 3610 - Concepts of Global and Ethical Leadership
Understanding the Old Testament	BIB 1520 - History of the Old Testament
Understanding the New Testament	BIB 1522 - History of the New Testament
Practicum 1	CM 3202 - Ministry Practicum
Practicum 2	CM 3202 - Ministry Practicum
Practicum 3	CM 3202 - Ministry Practicum
Practicum 4	CM 3202 - Ministry Practicum
Residency 1	MIN 5502 – Ministry Residency







Anchor Tacoma MOU

Final Audit Report

2022-11-02

Created:	2022-11-02
By:	Laura Slezak (slezakl@crowne.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAeFJVcbaPPKez8rdzjmN6wIGLgNairctc

"Anchor Tacoma MOU" History

-  Document created by Laura Slezak (slezakl@crowne.edu)
2022-11-02 - 3:30:05 PM GMT
-  Document emailed to Fawn Elaine McCracken (mccrackenf@crowne.edu) for signature
2022-11-02 - 3:30:39 PM GMT
-  Email viewed by Fawn Elaine McCracken (mccrackenf@crowne.edu)
2022-11-02 - 3:32:33 PM GMT
-  Signer Fawn Elaine McCracken (mccrackenf@crowne.edu) entered name at signing as Fawn McCracken
2022-11-02 - 3:35:00 PM GMT
-  Document e-signed by Fawn McCracken (mccrackenf@crowne.edu)
Signature Date: 2022-11-02 - 3:35:02 PM GMT - Time Source: server
-  Agreement completed.
2022-11-02 - 3:35:02 PM GMT