

Memo of Understanding
Between
CROWN COLLEGE
and
Crossway Ministry Bible Institute

In recognition of our shared mission and to enhance our mutual abilities to meet the needs of our students, Crown College, a Minnesota non-profit educational institution, whose address is 8700 College View Drive, Saint Bonifacius, Minnesota 55375 ("Crown"), and Crossway Ministry Institute whose administrative address is W156 N10041 Pilgrim Road, Germantown, WI 53022 hereby agree to participate in the Cooperative Initiative on the terms outlined herein.

This Memorandum of Understanding (MOU) sets the terms, conditions, and responsibilities between the two partners in order to execute this initiative.

Background

Crown College background: Crown was founded in 1916 and is a four-year, private Christian college with more than 40 accredited undergraduate and graduate majors. The mission of Crown College is to provide a biblically based education for Christian leadership in The Christian and Missionary Alliance, the church-at-large, and the world.

Crossway Ministry Institute background: The Crossway Ministry Institute offers an embedded residency program in the Germantown area. This MOU sets the conditions and responsibilities for Crossway Church to facilitate practicum courses in Germantown, Wisconsin. Crossway Church has chosen Crown College as its partner to prepare Christian leaders to serve and influence the world.

Academic Agreements and Terms

Academic Agreement

Crown College and the Crossway Ministry Institute will provide undergraduate ministry practicum and graduate ministry residency courses involving coursework to be completed through Crown College and mentorship with the Crossway Ministry Institute leadership. This partnership combines theory and practice, knowledge and hands-on experience.

Academic Terms

1. Students must go through the Crown institutional application process to be accepted into the degree program. Requirements include completing all forms and presenting all related evidentiary documentation.
2. Students who complete all degree requirements will be awarded the earned degree by Crown College.

Partner Responsibilities

Crown College will:

1. Provide off-site leadership for scheduling and administration of courses.
2. Provide remote oversight of all educational programming.
3. Provide degree program brochures for all approved programs.
4. Provide a learning management system to support its students.
5. Provide online advising to support its students.
6. Provide online tutoring services for its approved programs.
7. Provide adjunct faculty who are qualified by degree and experience.
8. Provide “best-practice” advice for church-embedded education sites.
9. Provide a single point of contact for partnership operations.

Crossway Ministry Institute will:

1. Provide a mentor for each student in the practicum experience.
2. Provide access to Wi-Fi and access to a community printer for students.
3. Provide meeting space as needed for Crossway students.
4. Identify and direct prospective students to the designated Crown College Admissions Counselor for advising and enrollment.
5. Provide on-the-ground tutoring for its students.
6. Provide a single point of contact for partnership operations.

Financial Agreement

1. Crown will guarantee a 25% tuition discount package to all the Crossway Ministry Institute students participating in the mentoring curriculum. This is provided with the Strategic Partnership agreement.
2. In the event that the Crown College School of Online Studies tuition rate increases or decreases by 5% or more between academic years, both parties will re-evaluate the guaranteed 25% tuition discount package described above in order to maintain the tuition expense and revenue goals associated with this original agreement.
3. Crown College agrees to notify Crossway Ministry Institute of all Crown College undergraduate and graduate tuition and fees by January for the following academic year. Crown College agrees to waive the application fee for all the Crossway Ministry Institute students.
4. There shall be no compensation, royalties, or commissions paid by Crown to Crossway Ministry Institute.

Marketing and Advertising

Crown College will:

1. Provide an electronic version of its logo which may be included in print and media promotional materials.
2. Provide degree program marketing materials for all approved programs.
3. Provide an enrollment representative to assist with student recruitment into Crown College.

The Crossway Ministry Institute will:

1. Provide an electronic version of its logo which may be included in print and media promotional materials.
2. Promote this opportunity to perspective and current ministry residents.

Accreditation

Crown College has sole responsibility for accreditation matters between Crown College and The Higher Learning Commission (HLC). Crossway Ministry Institute assumes no responsibility for the present or ongoing accreditation of the online degrees offered by Crown College. If Crown College learns of any issues with the HLC that may affect accreditation, it will notify Crossway Ministry Institute immediately so there will be no danger of offering misleading information to incoming students. Crown College is not in any way accrediting or able to accredit Crossway Ministry Institute courses and the specified courses will only articulate for academic credit into Crown College.

Indemnity

1. Crown agrees to defend, indemnify, and hold Crossway Ministry Institute and its licensees, assignees, officers, directors, agents, and employees harmless against all costs, expenses, and losses (Including reasonable attorney fees and costs) incurred through claims of third parties against Crown College that may result from any default of Crown College concerning this MOU.
2. Crossway Ministry Institute agrees to defend, indemnify, and hold Crown College and its licensees, assignees, officers, directors, agents, and employees harmless against all costs, expenses, and losses (Including reasonable attorney fees and costs) incurred through claims of third parties against Crossway Ministry Institute that may result from any default of Crossway Ministry Institute concerning this MOU.

Terms of Agreement

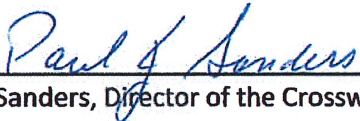
1. This agreement shall be effective through June 30th, 2027 and may be reviewed, amended, and endorsed thereafter. This agreement may be cancelled, with or without cause, by either party at any time with a 60-day written notice by the canceling party to the other.
2. In the event that either educational partner wishes to terminate this agreement, they agree to notify the other party prior to January 1st in any year to be effective the following July 1st. In the event of a termination, Crown College will partner with Crossway Ministry Institute to facilitate the degree completion for Crossway Ministry Institute students who are currently enrolled in Crown College as a part of this agreement.

Crossway Ministry Institute



Rev. Jason Esposito, Lead Pastor of Crossway Church


5/2/23
Date



Dr. Paul Sanders, Director of the Crossway Ministry Institute

5/2/23
Date

Crown College



Dr. Fawn McCracken
Associate VP & Dean of the School of Online Studies and Graduate School

5/2/23
Date